

Accounting statements 2016-17 for:

Name of body: **TONGWYNLAIS COMMUNITY COUNCIL**

	Year ending		Notes and guidance for compilers				
	31 March 2016 (£)	31 March 2017 (£)					
Statement of income and expenditure/receipts and payments							
1. Balances brought forward	8012	10,089	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.				
2. (+) Income from local taxation/levy	19,000	19,000	Total amount of income received/receivable in the year from local taxation (precept) or levy/contribution from principal bodies.				
3. (+) Total other receipts	7029	7520	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.				
4. (-) Staff costs	6174	8544	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, PAYE and NI (employees and employers), pension contributions and related expenses eg termination costs.				
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).				
6. (-) Total other payments	17,778	17,755	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).				
7. (=) Balances carried forward	10,089	10,310	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).				
Statement of balances							
8. (+) Debtors and stock balances	NIL	NIL	Income and expenditure accounts only: Enter the value of debts owed to the body and stock balances held at the year-end.				
9. (+) Total cash and investments	10,089	10,310	All accounts: The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.				
10. (-) Creditors	NIL	NIL	Income and expenditure accounts only: Enter the value of monies owed by the body (except borrowing) at the year-end.				
11. (=) Balances carried forward	10,089	10,310	Total balances should equal line 7 above: Enter the total of (8+9-10).				
12. Total fixed assets and long-term assets	222,770	226,456	The original asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.				
13. Total borrowing	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).				
14. Trust funds disclosure note	Yes	No	N/A	Yes	No	N/A	The body acts as sole trustee for and is responsible for managing (a) trust fund(s)/assets (readers should note that the figures above do not include any trust transactions).
			✓			✓	

**TONGWYNLAIS COMMUNITY COUNCIL
STATEMENT OF ACCOUNTS
YEAR ENDING 31st MARCH 2017**

BANK RECONCILIATION

1st April 2016 Cash Book Balance b/f	£10,089.75
Income	£26,520.73
Expenditure	£26,299.78
CASH BOOK BALANCE 31st MARCH 2017	<u>£10,310.70</u>

STATEMENT OF ACCOUNTS

Statement no.	93 as at	30/03/2017	£3,277.41
Statement no.	59 as at	14/03/2017	£5,247.10
Statement no.	93 as at	14/03/2017	£2,386.56

TOTAL **£10,911.07**

Minus cheques not represented :-	-£774.37
As per list (refer to Appendix A - unrepresented transactions) plus receipts not banked	£174.00
BALANCE	<u>£10,310.70</u>

**TONGWYNLAIS COMMUNITY COUNCIL
STATEMENT OF ACCOUNTS
YEAR ENDING 31st MARCH 2017**

	Year Ended 3/31/2016	Year Ended 3/31/2017
INCOME		
Precept	£19,000.00	£19,000.00
Donations	£230.00	£1,755.00
Interest on Investments	£3.18	£4.82
Tanyard Letting	£3,843.20	£2,487.60
VAT Received	£0.00	£3,110.31
Castell Coch Passes	£31.00	£33.00
Other	£2,922.39	£130.00
TOTAL INCOME	£26,029.77	£26,520.73

EXPENDITURE

Wages	£6,048.60	£8,289.44
Section 137	£2,450.00	£0.00
Section 19(3)	£0.00	£800.00
Tanyard Running Costs	£2,284.23	£2,275.21
Projects	£9,562.05	£10,726.66
VAT To Reclaim	£1,524.00	£2,075.93
Election Costs	£0.00	£0.00
Admin Insurance & Repairs	£1,798.41	£1,711.45
Sundries	£109.14	£145.51
Services	£50.00	£20.08
Income Tax	£125.80	£255.50
TOTAL EXPENDITURE	£23,952.23	£26,299.78
BALANCE ON YEAR	£2,077.54	£220.95
GENERAL FUND	2016	2017
Balance of 1st April	£8,012.18	£10,089.75
Income	£26,029.77	£26,520.73
Expenditure	-£23,952.20	-£26,299.78
FINAL BALANCE	£10,089.75	£10,310.70

*Appendix A - unrepresented transactions

1556	-£318.99
1557	-£34.06
1558	-£50.32
1559	-£75.00
1560	-£100.00
1561	-£196.00

Bank Reconciliation

Tongwynlais Community Council

Financial year ending 31 March 2017

Prepared by Nadine Dunseath Clerk and RFO

Date: 24/04/2017

Balance per bank statements as at 31 March 2017:

	£	£
Treasurers Account (main)	£3,277.41	
Bus instant access	£5,247.10	
Bus 30 day notice	<u>£2,386.56</u>	
		£10,911.07

Less: any unpresented cheques at 31 March 2017

1556	-£318.99	
1557	-£34.06	
1558	-£50.32	
1559	-£75.00	
1560	-£100.00	
1561	<u>-£196.00</u>	
		-774.37

Add: any un-banked cash at 31 March 2017

<u>£174.00</u>	174.00
----------------	--------

Net balances as at 31 March 2017

10310.70

The net balances reconcile to the Cash Book for the year as follows:

CASH BOOK

Opening Balance 1 April 2016	10089.75
Add: Receipts in the year	26520.73
Less: Payments in the year	<u>-26299.78</u>
Closing balance per cash book as at 31 March 2017	<u>10310.70</u>

Explanation of Variances

Attachment 2

Tongwynlais Community Council

Section 1	2015/6 £	2016/17 £	Variance (+/-) £	Detailed explanation of variance
Box 2 Annual Precept	19000	19000	0	
Box 3 Other receipts	7029	7520	491	The Community Council has spent more this year on new Christmas lighting for the village.
Box 4 Staff costs	6174	8544	2370	The Community Council has taken on an additional new employee to litter pick. Also a new clerk who began in July, so there was an overlap of a months payments during training.
Box 5 Loan interest/ capital	Nil	Nil	0	
Box 6 Other payment	17778	17755	-23	
Box 7 Balances carried forward	10089	10310	221	The Community Council has received more this year in donations towards the Christmas lighting and so has had less to pay from it's own budget.
Box 8 Debtors	Nil	Nil	0	
Box 10 Creditors	Nil	Nil	0	
Box 12 Fixed & long term assets	222770	226456	3686	The Community Council purchased some new Christmas lights
Box 13 Total borrowings	Nil	Nil	0	